

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: **DNR1267451**

POSITION NO: **246404**

CLASS CODE: **3282**

POSITION TITLE: _____

Date Posted: **01/28/13**

Closing Date: **02/08/13**

DEPARTMENT NAME: **Zoo Maintenance Worker**

DEPARTMENT NO: **126** WORKSITE LOCATION: **DNR/Department of Fish and Wildlife**

WORKS DAYS/HOURS: _____ GRADE: **R57A**

Days: **Tues.-Sat.**

Hours: **8am-5pm**

POSITION TYPE: _____

Permanent: ☒

Temporary: ☐

Part-Time: ☐

Duration: _____ \$ **20,862.40** Per Annum

No. of Hrs/Wk: **40** \$ **10.03** Per Hour

DUTIES AND RESPONSIBILITIES:

Under supervision of Zoo Curator and Senior Zoo Maintenance Worker, this position works to:

Maintain Animal Health by following set dietary and feeding/watering schedules and feeding animals held at the facility; providing cleaning and maintenance of enclosures; maintaining animal supplies, providing animal observations to detect changes in health, and assisting .

Maintain the Facility to keep a clean, safe working environment for staff, visitors, and animals by constructing and maintaining enclosures and other structures; providing janitorial service at the facility; constructing and installing information signs; providing lawn care and weed control; providing litter control.

Provide Customer Service by providing educational tours of the facility; answering questions from visitors; and assisting in the supervision of volunteer and student workers.

QUALIFICATION REQUIREMENTS:

Education and Training:

A high school diploma or GED; and

Experience:

two (2) years of work experience in animal care and/or maintenance and building trades, or combination of these; or an equivalent combination of education, training and experience which provides the capabilities to perform the described duties.

(To receive full credit for education/training applicant must submit copies of college transcript, certificates, diploma, etc.)

Special Knowledge, Skills and Abilities:

Work requires lifting, unloading materials/supplies up to 100 lbs.; digs holes, climbs ladders, shoveling, bending and lifting in an outdoor environment. This job requires knowledge of basic carpentry and janitorial methods; knowledge of maintenance and use of power tools; skill in performing maintenance assignments; skill in maintaining effective working relationships.

This position requires experience in the use of the following machines and equipment: tribal vehicle (occasional); construction tools including saws, drills, welder, cement mixer (frequent); gardening tools including lawn mower, weed trimmer, shovel, rake, chainsaw (frequent).

License/Certification Requirements:

Must possess a valid state driver's license and obtain a NN Operator's Permit within 90 days of employment.

VETERANS' PREFERENCE APPLIES

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT.

Revised: 1-15-99